How to respond to a data harvest

School data is often used by corporate DET departments such as the Data Warehouse for various statistical analysis and central reporting requirements e.g. census counts and the back to school allowance. Because schools collect and process their data within a local context, it is quite difficult to take a meaningful macro snapshot of data for 2300 schools. The data harvest is a method that provides agencies with the opportunity to collect data from schools by synchronising collation with a scheduled event. The event is scheduled in a school’s calendar and a warning date is set which provides notification of the upcoming harvest. A school can mark their data as “ready for collection” which can be used as a guide to the department to determine whether a principal has provided details that were up to date.

All data harvests will appear as scheduled events in the Harvest Calendar. The Harvest Calendar can be viewed on the Harvest Details Page which is accessible from the Data Harvest menu item.

A navy blue coloured day signifies that there is a data harvest event scheduled on that day.
A school can browse through the calendar using a monthly or yearly view to browse upcoming or historic harvest events.
Any future data harvest events will also appear in the Harvest Event Task List.

Follow the steps below to respond to a harvest event:

- Select the Data Harvest menu item
- Identify the Harvest Event you wish to respond to in the Harvest Event Task List
- Tick the box and confirm that your data is ready
- Your response has now been saved

If you accidentally have responded to a harvest event, you can undo this action by unchecking the tick box and following the confirmation prompt instructions.